

**FIRST LAST**

PHONE

ADDRESS

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**CT 401 FINAL PROJECT**

**Project Description:** Give a full description of what you will be making for your final project. Your projects' full scale and scope must be described. You must describe an intended audience. You must describe how your project is making an original contribution to whatever field, genre, and/or discipline it is associated with.

**Project Preparation Objectives:** By the start of the semester, you will be able to:

- (1) Show examples that will influence your final project and describe how you would incorporate ideas from these examples,
- (2) Describe why and how certain techniques will be used in the production of your final project,
- (3) If your final project is a collaboration between students, define which specific roles each collaborator will be responsible for.
- (4) Describe how you will showcase your final project. Why was this showcase chosen? What opportunities does this showcase provide for your project?

**Required materials for project start:** Provide a detailed list of materials needed before the start of your project. For example:

Crew, Cast, Locations, Script, Props, Registered URL, Hosting service, Tools to be used, Youtube account, Applications, Money, food.

**Production Assignments:** All production work is geared toward the completion of your final project. You make the Production Deadlines in your production/milestone schedule. Not meeting the deadlines of the production schedule will affect your project and your grade.

**Final Critique:** Whether or not you are creating a showcase event to present your final project, or it is an on-going showcase via the web (blogs, youtube episodes, etc.) You will need to select three reviewers to present your final project for a critique. Your faculty adviser will be one. You need to select one other faculty member and/or an appropriate industry professional, and a junior or senior within the Communications Technology major. You must define these three individuals and a date for the final critique in your syllabus.

In this presentation you will be describing the success or lack of success in your various project objectives.

## Final Project 14 week SCHEDULE

Deadlines are to be set for each milestone

<b>DATES</b>	<b>Milestones / Deliverables</b>
<b>9/2</b>	
<b>9/9</b>	
<b>9/16</b>	
<b>9/23</b>	
<b>9/30</b>	
<b>10/7</b>	
<b>10/21</b>	
<b>10/28</b>	
<b>11/4</b>	
<b>11/11</b>	
<b>11/18</b>	
<b>11/25</b>	
<b>12/2</b>	
<b>12/9</b>	<b>FINAL PROJECT PRESENT with reviewers present</b>

### Final Project Grading

The grading scheme has to have a clear value system and rubric. It will need to include at least the following.

- **Milestones Met on-time**
- **Final Project Content vs. Technical Quality- Did you meet the goals of the project scope and objectives? Talk about sound, picture, design, response, presentation, etc.**
- **Final Presentation/Critique**

**Policy on ABS/INC grades:**

The following overview is condensed from York's grading policy website:

<http://york.cuny.edu/academics/policies/grading-policies>

" A student who, because of extenuating circumstances, is absent from the final examination and has completed the work for the course with a passing average may be assigned an ABS grade. The student, in consultation with the instructor, has up to three weeks in the subsequent semester within which to take the final and have the grade resolved, even if not registered in the subsequent semester.

A student who has taken the final examination, but, because of extenuating circumstances, has not completed the work for the course, and has a passing average may, at the discretion of the instructor, receive an INC grade. The student, in consultation with the instructor, has up to 10 weeks in the subsequent semester to complete the work and have the grade resolved even if not registered in the subsequent semester.

The grades of INC or ABS are not considered in computing the academic index. However, if a grade change is not received by the Office of the Registrar within the above specified limits, the grades of INC and ABS are changed to FIN and FAB, respectively. These grades are considered as F grades when computing the academic index"

**Policy on Academic Integrity:**

York's Academic Integrity Policy & Procedures, developed to conform to the CUNY policy on Academic Integrity, can be found at:

<http://york.cuny.edu/president/legal-compliance/legal-affairs/cuny-legal-policies-procedures/Academic-Integrity-Policy.pdf/view>

**Policy on accommodations for disabled students:**

Information about the services provided to students at York College can be found at the Office of Services for Students with Disabilities, located in room AC-1002, and on-line at:

<http://york.cuny.edu/student-development/ossd>